

By-Laws
of
Miami Valley Equestrian Association
Established March 28, 2018
Amended March 30, 2025

Article I – Name and Purpose

The name of this organization shall be the Miami Valley Equestrian Association, hereinafter MVEA.

The purpose of the MVEA shall be:

1. To promote the sport of Eventing and other equine activities in the State of Ohio.
2. To educate members and the public about the sport of Eventing and other equine activities.
3. To conserve and improve land for the use of equestrian activities.
4. To support charitable organizations.

MVEA shall perform all things necessary and incidental to these purposes.

Article II – Membership

Section 1. Membership

Any person interested in the sport of Eventing and other equine activities in the state of Ohio, or improving green spaces may apply for membership. Any person shall be entitled to join the MVEA upon payment of a membership fee.

Section 2. Membership Fees

Membership fees will be reflected on the membership application form. Revisions to the membership fees shall be implemented upon a majority vote of the Board of Directors.

Section 3. Expulsion of Members

The general membership or the Board of Directors may, by majority vote, remove any member, officer, or Director of the Board of Directors when in their judgment it is in the best interest of the MVEA. Such member, officer, or Director shall be notified of the action to be taken against him/her in writing at least ten days prior to the meeting. Such

member, officer, or Director shall be allowed to attend the meeting and hear the charges against him or her and speak on his or her behalf. The action of the Board of Directors or general membership on the matter is final.

Section 4. Suspension of Members

Members shall be suspended from the rights and privileges of membership in the MVEA immediately upon suspension of that member by the United States Eventing Association or the United States Equestrian Federation, Inc. The Board of Directors may suspend the member's MVEA privileges upon finding that the best interests of the MVEA are served by this action.

Article III – Address of the MVEA

The address of the MVEA shall be the mailing address of the then current Secretary of the MVEA.

Article IV – Agent of the MVEA

The agent of the MVEA shall be the current President.

Article V – Meetings of the Members

Section 1 – Annual Meeting

Members of the MVEA shall meet once during each calendar year.

Section 2. Special Meetings

The Board of Directors or the general membership upon request by 25% of the general membership may call special meetings.

Section 3. Place of Meetings

The Board of Directors shall determine the location of meetings.

Section 4 Notification of Meetings

Members of the MVEA shall be notified of meetings.

Section 5. Quorum

A majority of the general membership shall constitute a quorum. At any meeting where less than a quorum shall be present, those members present may vote to go on with business without further notice.

Section 6. Proxies

Proxies are recognized by the MVEA when offered.

Section 7. Voting

Individual members shall have one vote. Members of the MVEA who joined as “Family Members” shall have one vote per member of the Family Member with a maximum of two votes per Family.

Article VI – Board of Directors

Section 1. Members of the Board of Directors

The directors and officers of the MVEA shall compose the Board of Directors of the MVEA.

Section 2. Meetings

The Board of Directors shall meet at least once every fiscal quarter at such time(s) and place(s) as shall be established. Participation by the Directors and Officers of the Board of Directors in the meetings may be accomplished by telephone conference with those in attendance at the meeting.

Section 3. Powers

The Board of Directors shall have the power to conduct the affairs of the MVEA between membership meetings.

Section 4. Quorum

A majority of the total Board shall constitute a quorum. A quorum is necessary to conduct business or vote.

Section 5. Action Without Meeting

The Board of Directors may take an action without a meeting by a written majority vote of the Board, including by a written majority e-mail vote.

Section 6. Absence

Any member of the Board of Directors who is absent from more than one meeting each fiscal year without just cause shall forfeit his or her position on the Board. Whether cause for absence in excess of one meeting each fiscal year is just shall be determined by the Board of Directors.

Section 7. Order of Business

The order of business of the meetings of the Board shall be as follows:

Roll call

Reading of minutes

Financial report

Consideration of communications

Resignations and elections

Reports of officers

Reports of committees

Unfinished business

New business

Adjournment

Section 8. Qualifications of Directors

Directors shall be members in good standing of the MVEA and shall be elected by the general membership.

Section 9. Number

The number of Directors of the MVEA shall be a minimum of seven.

Section 10. Terms of Office

Directors shall serve two-year terms. Three/four Directors shall be elected each year, alternating years, at the General Membership meeting.

Section 11. Past President as Member of Board

The Past President of the MVEA shall, upon his or her election, be entitled to be a member of the Board of Directors for one year following his/her term as President.

Section 12. Vacancies

Vacancies of Directors shall be filled between elections by a majority vote of the Board of Directors.

Article VII – Officers

Section 1. President

The President shall preside at all meetings, sign all contracts or necessary instruments, appoint committees, carry out the orders of the Board of Directors and do all jobs as are customary and usual to the office of President. The president will also act as the Agent of the organization for the State and will be the contact person for all government communications.

Section 2. Vice-President

The Vice-President shall perform the duties of the President in the President's absence and shall perform all duties assigned him/her by the President or the Board of Directors.

Section 3. Secretary

The Secretary shall attend meetings of the General membership and Board of Directors and shall keep such records and minutes as required by the MVEA and the State of Ohio. The Secretary shall send all notices of meetings and shall perform all other duties assigned by the President and Board of Directors. The Secretary shall file a Statement of Continued Existence with the Ohio Secretary of State every five years.

Section 4. Treasurer

The Treasurer shall oversee and maintain the records, receipts, disbursements, deposits, and funds of the MVEA.

The Treasurer shall submit to the President and Board of Directors a report at every meeting on the transactions of the MVEA. The Treasurer may be required by the MVEA to give bond in such a sum as may be satisfactory to the Board of Directors for the faithful performance of the duties of the office. The Treasurer of the MVEA shall send to the State and Federal government each year such reports and forms as are necessary to pay the MVEA's taxes and/or report if no tax is due, to maintain in good standing the MVEA's corporate status with the State of Ohio, and to satisfy all other governmental and financial requirements that may exist or may arise from time to time.

The financial reports and all documents submitted to the State and Federal government are subject to an audit at the discretion of the Board of Directors.

Article VIII – Committees

The chairpersons of the committees of the MVEA shall be appointed by the President with the approval of the Board of Directors. Such chairpersons shall serve for one year

or until his or her successor shall be appointed.

Section 1. Standing Committees

The standing committees of the MVEA may be, but shall not be limited to, the following:

Fundraising/Sponsorship

Friends of Twin Towers

Greene County Parks Liaison

Education

Annual Meeting/Banquet

Cross-Country Course/Footing Restoration

Stadium

Pony Club Liaison

Website/FB

Membership

Volunteers

Points and Awards

Nominating

Section 2. Ad-Hoc Committees

The President may establish ad-hoc committees from time to time and appoint chairpersons to such committees as he or she sees fit.

Article IX – Charitable Contributions

The Board of Directors shall identify at least one charitable organization as applicable for the purpose of contributing to said at least one charitable organization from profits generated through the activities of the MVEA.

The amount and type of contribution(s) to said at least one charitable organization by the MVEA will be established by the Board of Directors.

Article X – Fiscal Year

The fiscal year of the MVEA shall be the calendar year.

Article XI – Amendments to By-Laws

These by-laws may be amended, modified, repealed, or added to by a majority vote of the general membership at a meeting called for that purpose. Such meeting shall require not less than 14 calendar days written notice of the changes, which are to be considered. All amended or altered by-laws have the same force and effect as if originally included herein.

Article XII – Rules of Order

The business of the MVEA shall be conducted according to Robert's Rules of Order.